

**MEMORANDUM OF UNDERSTANDING
REGARDING
THE EXCHANGE OF STUDENTS
BETWEEN
COLLEGE OF ENGINEERING
NATIONAL CHENG KUNG UNIVERSITY, TAIWAN
AND
FACULTY OF ENGINEERING
THE CHINESE UNIVERSITY OF HONG KONG, HKSAR, CHINA**

This Memorandum of Understanding is made between the College of Engineering, National Cheng Kung University (hereinafter referred to as NCKU) and the Faculty of Engineering, The Chinese University of Hong Kong (hereinafter referred to as CUHK).

Both institutions agree to the following provisions:

1. Number of Exchange Students and Duration of Exchange

- (a) Commencing with the 2014–15 academic year, and in each succeeding year during the term of this Memorandum, each institution shall annually nominate a maximum of one (1) full-year equivalent undergraduate students as exchange students to the partner institution. Any variance in the number of exchange students each year may be negotiated and agreed by the two institutions before recruitment of students.
- (b) The period of exchange shall be one academic term or one academic year. In the case of CUHK, first term is from September to December and second term is from January to May. In the case of NCKU, Fall semester is from September to January and Spring semester is from February to June.
- (c) It is hereby agreed that for the purposes of determining the balance of students exchanged, two exchange students participating for one academic term shall be counted as equivalent to one exchange student participating for one academic year.
- (d) Exchange students will continue as candidates for degrees of their Home Institution and will not be candidates for degrees of the Host Institution.
- (e) If either institution is unable to send one full-year equivalent exchange students per year during the term of this Memorandum, then that institution will be eligible to send additional students in the following year to make up for the imbalance in the previous year. However, once a student from either institution has registered in the Host Institution for one academic term of study, the quota is considered to be filled even if the student fails to complete the term of study for any reason.
- (f) If an imbalance of exchange places exists at the time of written termination of this Memorandum, the institution having hosted the larger number of exchange students shall be entitled to rectify any imbalance by sending additional students to the other institution under the terms of this Memorandum within one year from the date that this Memorandum officially terminates.

2. Selection, Course and Enrollment

- (a) Exchange students will be selected by their Home Institution on the basis of the following criteria while final approval rests with the Host Institution:
 - (i) Students shall have completed at least one year of university study prior to participation in the exchange.
 - (ii) CUHK students will be selected from the Bachelor of Engineering degree programme in Energy Engineering.
 - (iii) NCKU students will be selected from the International Bachelor Degree Program on Energy.
 - (iv) Be in good academic standing.
- (b) The deadline for NCKU to forward completed application packages to CUHK is April 1 for the first term and full-year admission and October 2 for the second term admission. The deadline for CUHK to forward completed application packages to NCKU is April 15 for the Fall semester and full-year admission and October 30 for the Spring semester admission.
- (c) Exchange students shall pursue an academic programme developed in consultation with the student's Home Institution. The Host Institution will permit the exchange students to enroll in a normal course load and in all courses where they meet the Host Institution's prerequisites and language proficiency requirements, with the exception of professional courses offered at CUHK by the Faculty of Education, Faculty of Law, Faculty of Medicine, the MBA Programmes, and Putonghua/Cantonese courses designated for degree candidates. It is understood that quota limitation, normal timetabling and scheduling constraints apply to all students.
- (d) Any academic credit received during the course of the programme may be transferred to the Home Institution in accordance with the appropriate regulations of the Home Institution.
- (e) Exchange students shall be subject to the rules, regulations and discipline of the Host Institution and all relevant local laws.
- (f) The Host Institution will provide the Home Institution with an official transcript on each exchange student at the completion of the exchange.

3. Fees

- (a) Exchange students will pay normal tuition and fees to the Home Institution in accordance with the policies of that institution. Neither institution will make charges upon the other or upon the exchange students for tuition or application fees.
- (b) NCKU students registered as undergraduate exchange students at CUHK may within limitation specified from time to time enroll into approved Chinese language (Cantonese) courses for international students at CUHK.
- (c) Both institutions will do their best to assist exchange students in finding accommodation on or near the campus.
- (d) Medical Insurance: Each exchange student is responsible for making arrangements for a suitable insurance plan, which must include sufficient medical coverage. The cost of the insurance will be paid by the exchange student (unless special arrangements are made by the home institution).

- (e) Exchange students will be responsible for making their own international and domestic travel arrangements and associated costs, as well as for expenses involving housing, meals, study materials, local transportation, personal expenses, passport, visa applications and all other general living expenses.

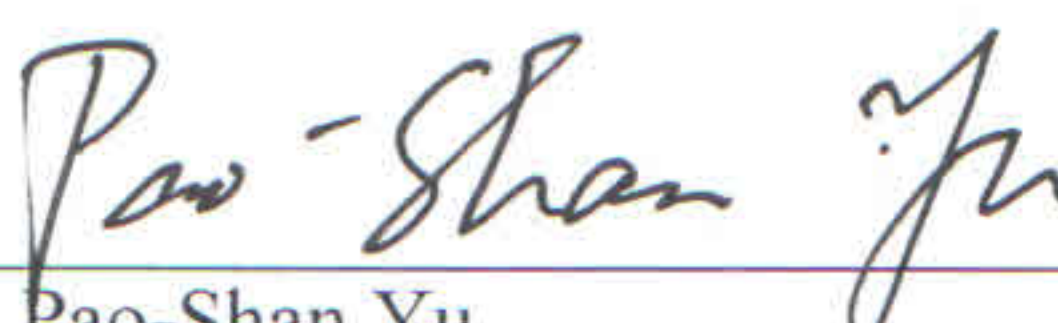
4. Liability

- (a) While each institution undertakes to bring to the notice of their students, the rules and regulations of the Host Institution, notwithstanding anything else in this Memorandum, each institution acknowledges that the other is not liable for any loss, damage, cost or expense whatsoever, incurred by or attributable to any action or omission by any of the students exchanged in accordance with this Memorandum.
- (b) Neither institution shall be in breach of this Memorandum or be liable for any failure or delay in performance of any duties under this Memorandum arising from or attributable to causes beyond the institution's control that could not have been avoided by the exercise of due care, including, but not limited to, acts of God; natural disasters; riots; war; epidemics; terrorist activities; government restrictions; failure of suppliers, subcontractors, or carriers; or the like. The impacted institution shall give the other institution notice of the failure or delay as soon as possible.

5. Amendment, Renewal and Termination

- (a) This Memorandum shall take effect from the date of the last signature and will remain in force for a period of three (3) years until 31 July 2016. The Memorandum may be modified by mutual written consent of the two institutions.
- (b) The Memorandum may be terminated by either institution provided that six (6) months written notice is given to the other institution. In the event of cancellation of this Memorandum, both institutions shall provide all normal support services as outlined herein for the current group of exchange students until the end of their exchange.

For the National Cheng Kung University



Prof. Pao-Shan Yu
Dean, College of Engineering

Date: Oct. 4, 2013



Prof. Chin-Hsiang Cheng
Chairman, Department of Aeronautics and
Astronautics

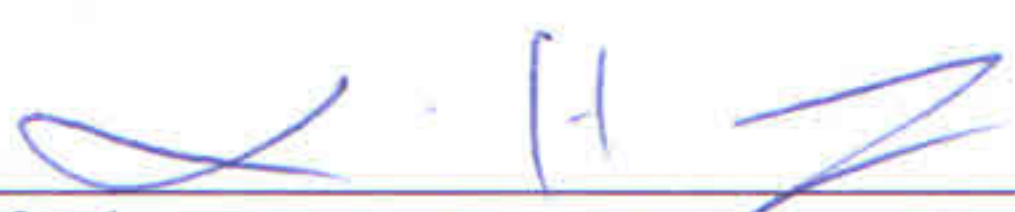
Date: Oct. 2nd, 2013

For The Chinese University of Hong Kong



Prof. C. P. Wong
Dean, Faculty of Engineering

Date: _____



Prof. Jie Huang
Chairman, Department of Mechanical and
Automation Engineering

Date: Aug. 15, 2013