

# PARTNER INFO SHEET

## FH Aachen University of Applied Sciences (ERASMUS Code D AACHEN02)

### Department II.4: International Affairs

<b>Address</b>	Bayernallee 11, D-52066 Aachen, GERMANY	
<b>Postal Address</b>	<p style="text-align: center;">FH Aachen University of Applied Sciences Postfach 100560 Department II.4, International Affairs D-52005 Aachen Germany</p> <p style="text-align: center;">(please send only small-sized letters to this PO Box)</p> <p style="text-align: center;">-----</p> <p style="text-align: center;">For all other deliveries (parcels, oversized letters, courier service, etc.):</p> <p style="text-align: center;">FH Aachen University of Applied Sciences Bayernallee 11 Department II.4, International Affairs D-52066 Aachen Germany</p>	
<b>Websites/Fax/ General Email</b>	<p style="text-align: center;"><a href="http://www.fh-aachen.de">www.fh-aachen.de</a></p> <p style="text-align: center;"><a href="http://www.aaa.fh-aachen.de">http://www.aaa.fh-aachen.de</a> or <a href="http://www.fh-aachen.de/hochschule/akademisches-auslandsamt/">http://www.fh-aachen.de/hochschule/akademisches-auslandsamt/</a></p> <p style="text-align: center;">Fax: +49 (0)241 6009-51089 Email: <a href="mailto:aaa@fh-aachen.de">aaa@fh-aachen.de</a></p>	
<b>Head of the Department of International Affairs</b>  <b>ERASMUS Institutional Coordinator</b>	<b>Ms. Nathalie Kazma</b> Email: <a href="mailto:kazma@fh-aachen.de">kazma@fh-aachen.de</a>	☎: +49 (0) 241 6009 51018
<b>Exchange Coordinators</b>  for all incoming students from partner universities	<b>Ms. Linda Weller (Aachen)</b> Email: <a href="mailto:weller@fh-aachen.de">weller@fh-aachen.de</a>  and <b>Ms. Britta Ritzal (Campus Juelich)</b> Email: <a href="mailto:ritzal@fh-aachen.de">ritzal@fh-aachen.de</a>	☎: +49 (0) 241 6009 52839  ☎: +49 (0)241 6009 53290
<b>Exchange Coordinators</b>  Exchange programs overseas / outside Europe:  Outbound students from FH Aachen	<b>Ms. Sabine Brinker (Aachen)</b> Email: <a href="mailto:brinker@fh-aachen.de">brinker@fh-aachen.de</a>  and <b>Ms. Katherine Stone (Campus Juelich)</b> Email: <a href="mailto:stone@fh-aachen.de">stone@fh-aachen.de</a>	☎: +49 (0) 241 6009 51303  ☎: +49 (0) 241 6009 53270

<p><b>Contact for all incoming or outgoing business students</b></p> <p>(different application deadlines!)</p>	<p style="text-align: center;">FH Aachen University of Applied Sciences                  Department of Business                  International Faculty Office                  Eupener Str. 70                  D-52066 Aachen                  Germany</p> <p style="text-align: center;"><a href="https://www.fh-aachen.de/en/faculties/business-studies/organisation/international-faculty-office/">https://www.fh-aachen.de/en/faculties/business-studies/organisation/international-faculty-office/</a></p> <p style="text-align: center;"><a href="https://www.fh-aachen.de/en/faculties/business-studies/international/study-fh-aachen-business-faculty-in-exchange/">https://www.fh-aachen.de/en/faculties/business-studies/international/study-fh-aachen-business-faculty-in-exchange/</a></p>		
<p><b>Nomination Deadlines for Exchange (Incoming)</b></p>	<p><b>for Summer-Semester:</b> 01.10.</p>	<p><b>for Winter-Semester:</b> 01.05.</p>	
<p><b>Application</b></p>	<p>Exchange students from partner universities:</p> <p>After the students have been nominated by their home university we will send a link for online application to all nominated students.</p>		
<p><b>Application Deadlines</b></p>	<p><b>for Summer-Semester:</b> 31.10.</p>	<p><b>For Winter-Semester:</b> 31.05.</p>	
<p><b>Language Requirements</b></p>	<p>For the Departments of Architecture and Civil Engineering a German Language Level of minimum B1 is required. Please add certified proof to application.</p>		
<p><b>Semester Start</b></p>	<p><b>Summer Semester</b> 01.03.</p> <p>(Lecture period from mid March to mid July)</p>	<p><b>Winter Semester</b> 01.09.</p> <p>(Lecture period from mid September to mid February)</p>	<p><b>Begin of free intensive German Language Course:</b></p> <p>(recommended for all exchange students)</p> <p>during March and September</p>
<p><b>Orientation week</b></p>	<p>Usually 2 weeks before the start of the lectures</p>		
<p><b>German Language Courses</b></p>	<p>FH Aachen University of Applied Sciences offers a free Intensive German Language Course at the beginning of the semester (2 weeks) prior to the begin of the lecture period as well as a free German language course during the semester. To receive credits regular attendance during the semester and a final exam is required.</p>		
<p><b>Course Search</b></p>	<p><a href="http://www.fh-aachen.de/studienangebot/">http://www.fh-aachen.de/studienangebot/</a> (different admission requirements for exchange students)</p> <p>Course information (per study programme and semester): <a href="http://www.campus.fh-aachen.de">www.campus.fh-aachen.de</a> and on the websites of the academic departments</p> <p><b>Faculty of Business Studies / Lectures taught in English:</b>  <a href="https://www.fh-aachen.de/fachbereiche/wirtschaft/international/study-as-an-exchange-student-the-faculty-of-business-studies/list-of-courses/">https://www.fh-aachen.de/fachbereiche/wirtschaft/international/study-as-an-exchange-student-the-faculty-of-business-studies/list-of-courses/</a></p> <p><b>All other Faculties / Lectures taught in English:</b>  <a href="https://www.fh-aachen.de/hochschule/akademisches-auslandsamt/internationale-studierende-bewerber-und-bewerberinnen/englischsprachige-kurse/">https://www.fh-aachen.de/hochschule/akademisches-auslandsamt/internationale-studierende-bewerber-und-bewerberinnen/englischsprachige-kurse/</a></p>		
<p><b>Classes / Exams</b></p>	<p>Lectures, group work/exercises, lab work and project based learning</p> <p><b>Examinations:</b> Oral and/or written examinations at the end of the semester (mid February or mid July)</p>		
<p><b>Language of Instruction</b></p>	<p>Bachelor's programmes mainly taught in German, several Master's programmes completely taught in English.</p>		

<p><b>ECTS Credit System and Workload</b></p>	<p>1 academic year = 60 credits 1 semester = 30 credits 1 term/ trimester = 20 credits</p> <p>One credit reflects a workload of 25-30 hours, including classroom time, labs, preparation, homework, etc. A standard semester consists of 30 credits.</p>
<p><b>Grading System</b></p>	<p>1,0 – 1,3 sehr gut (very good) 1,7 – 2,3 gut (good) 2,7 – 3,3 befriedigend (satisfactory) 3,7 – 4,0 ausreichend (sufficient) 5,0 mangelhaft (not sufficient, fail)</p>
<p><b>VISA / Residence Permit</b></p>	<p><b>EU citizens:</b> Residence Permit can be obtained after arrival</p> <p><b>Non-EU students must apply for a Student Visa</b> at the German Embassy/ Consulate in their home country (exceptions for American, Canadian, Australian and some other nationalities), see <a href="https://www.daad.de/deutschland/nach-deutschland/bewerbung/en/9199-visas/">https://www.daad.de/deutschland/nach-deutschland/bewerbung/en/9199-visas/</a> and <a href="http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/03_Visabestimmungen/Visabestimmungen_node.html">http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/03_Visabestimmungen/Visabestimmungen_node.html</a> for further information.</p> <p><b>Important notice:</b> If you enter Germany without a visa (e.g. if you have Australian citizenship) you will not be allowed to take up a student job <u>before</u> you have applied for your student residence permit at the local Foreigners' Office (request for appointments in Aachen: <a href="mailto:auslaenderamt@staedteregion-aachen.de">auslaenderamt@staedteregion-aachen.de</a>).</p> <p><b>Attention: Non-EU students coming from a European partner university must usually as well apply for a Student Visa at the German Embassy in their country of residence.</b> Generally, the residence permit of a Schengen country is <u>not</u> automatically valid for studies in another Schengen country, but only for a visit as a tourist for the duration of 90 days. Study visas cannot be obtained at the Foreigners' office here in Aachen but only in the country of residence.</p> <p><b>But:</b> Due to new EU regulations exchange coordinators from FH Aachen might apply in advance for exceptions to the above mentioned rule if a non-EU student who has a valid student residence permit for another EU country according to the "REST-Rule" (2016/801/EU) is planning to attend our university within the framework of a mobility programme with a <u>maximum duration of 360 days</u> (e.g. ERASMUS+). Please contact your exchange coordinator at FH Aachen in advance in order to enquire if this rule applies to you, so that you might avoid a visa application at a German embassy.</p>
<p><b>Summer Schools</b></p>	<p><b>ROS Summer School</b> (Robot Operating Systems, taught in English): <a href="https://www.fh-aachen.de/fachbereiche/maschinenbau-und-mechatronik/international/ros/">https://www.fh-aachen.de/fachbereiche/maschinenbau-und-mechatronik/international/ros/</a></p> <p><b>3D printing Summer School</b> (taught in English): <a href="https://www.fh-aachen.de/fachbereiche/maschinenbau-und-mechatronik/international/3d-printing-summer-school/">https://www.fh-aachen.de/fachbereiche/maschinenbau-und-mechatronik/international/3d-printing-summer-school/</a></p> <p><b>Summer School Renewable Energies</b> (taught in German): <a href="https://www.fh-aachen.de/forschung/solar-institut-juelich/summer-school/">https://www.fh-aachen.de/forschung/solar-institut-juelich/summer-school/</a></p>
<p><b>Housing</b></p>	<p>The Department of International Affairs offers a limited number of rooms in student dorms to exchange students and assists in finding a room.</p> <p>The average rent per month for a furnished room/apartment in Aachen can range from 250 € to 400 € or even more. Additionally, a security deposit of two-months-rent is required.</p>
<p><b>Monthly Costs of Living</b></p>	<p>Costs of living in Aachen sum up to approximately 800 € per month (including costs for housing, food, entertainment, books, transport and personal expenses). The German embassies abroad currently request a proof of 735 € per month from applicants for a student visa.</p>

<b>Additional Fees</b>	Administrative fee (this is not a tuition fee) of approx. 270 € per semester obligatory for enrolment (includes a ticket for free public transport in the Federal State of North Rhine-Westphalia (NRW), a student activity fee and a university accident insurance).
<b>Health Insurance Requirements</b>	Valid health insurance required for enrolment - can be purchased after arrival in Germany, approx. 90 € per month. A travel insurance for the first two weeks is highly recommended as the student health insurance only becomes valid after enrolment.  EU-citizens should bring their European Health Insurance Card (EHIC-Card).
<b>Campus Facilities</b>	<ul style="list-style-type: none"> <li>- Internet-Access in every building of the university</li> <li>- Libraries in every department, several canteens</li> <li>- Computer laboratories and group rooms</li> <li>- Sporting Activities (see <a href="http://hochschulsport.rwth-aachen.de/hsz/">http://hochschulsport.rwth-aachen.de/hsz/</a>)</li> </ul>
<b>Transport from Airport/Train Station to Campus</b>	Not arranged by the university. For train connections from the airport to Aachen (or Jülich, 35 km away from Aachen) check: <a href="http://www.bahn.de">www.bahn.de</a>  <u>Nearest Airports:</u> Düsseldorf, Köln-Bonn, Maastricht (NL) - Further international airports: Frankfurt, Brussels (B)